



P.O. Box 1209
Seattle, Washington 98111
www.portseattle.org
206.787.3000

APPROVED MINUTES COMMISSION REGULAR MEETING JUNE 22, 2021

The Port of Seattle Commission met in a regular meeting Tuesday, June 22, 2021. The meeting was held remotely in accordance with Senate Concurrent Resolution 8402 and in accordance with Governor Inslee's Proclamation 20-28. Commissioners Calkins, Cho, Felleman, and Steinbrueck were present. Commissioner Bowman was absent and excused from the meeting.

1. CALL to ORDER

The meeting was convened at 10:30 a.m. by Commission President Fred Felleman.

2. EXECUTIVE SESSION pursuant to RCW 42.30.110

The public meeting recessed into executive session to discuss one matter relating to litigation/potential litigation/legal risk (RCW 42.30.110(1)(i)) for approximately 50 minutes, with the intention of reconvening the public session at 12:00 p.m. Following the executive session, which lasted approximately 61 minutes, the public meeting reconvened at 12:00 p.m. Commission President Felleman led the flag salute.

3. APPROVAL of the AGENDA

Without objection, the preliminary agenda as amended, with Agenda Item 8d removed from the Consent Agenda, was approved.

4. SPECIAL ORDERS OF THE DAY – None.

5. EXECUTIVE DIRECTOR'S REPORT

Executive Director Metruck previewed items on the day's agenda and made announcements. Staff also provided a report to the Commission and public regarding summer travel.

6. COMMITTEE REPORTS

Mr. Aaron Pritchard, Deputy Commission Chief of Staff, provided a report regarding recently held committee meetings.

7. PUBLIC COMMENT

Public comment was received from the following individual(s):

- The following people spoke in support of the return to cruise in the Seattle region: Pamela Banks, City of Seattle Interim Director; Charlie Ball, Holland America Group;

Mickey Richardson, Huna Totem Corp/Icy Strait Point Director of Marketing; Dennis McDonnel, President of Alaska Coach Tours; Ashton Allison, King County Executive Office Economic Development and Recovery; Preston Carahan, Royal Caribbean Group.

- The following person spoke in opposition to the return of cruise: Iris Antman.
- The following people spoke in opposition to the Lot L06 SAMP project: Russell Stevenson (corresponding written testimony submitted); Noemie Maxwell; and Shaun Hutenson (corresponding written testimony submitted).
- The following person spoke in opposition to emissions caused by Port-related activities and submitted corresponding written testimony: Jordan Van Voast.
- In lieu of spoken comment, Kevin Bannon, resident, submitted written comments in opposition to building an employee parking lot at Lot L06 and in support of maintaining open space as park land for the residents of the area.
- In lieu of spoken comment, Sarah Shifley, resident, submitted written comments asking the Port to reduce emissions and halt any expansion of Sea-Tac airport.
- In lieu of spoken comment, Bernedine Lund, resident, submitted written comments asking the Commission to consider how electric planes will change transportation, including the number of runways, parking lots, and roads impacted. She submitted written documentation from a recent Commercial Aviation Coordinating Commission (CACC) meeting with data for the Commission's review.
- In lieu of spoken comment, Tyrell Hedlund, resident, submitted written comments regarding summer heat, wildfire season, and climate crisis caused by CO2 emissions and requested that the Port reduce emissions and halt any expansion of the airport.
- In lieu of spoken comment, Sharla Dodd, resident, submitted written comments regarding summer heat, wildfire season and climate crisis caused by CO2 emissions and requested that the Port work towards degrowth of the airport.
- In lieu of spoken comment, Meagan Lass, resident, submitted written comments in opposition to the parking lot L06 project and asked that the area remain open space.
- In lieu of spoken comment, Robb Zerr, Washington State Department of Commerce, submitted written comments regarding the impact of the pandemic on tourism and rebuilding commerce and the cruise sector.
- In lieu of spoken comment, Scott Kruize, resident, submitted written comments in opposition to the Lot L06 SAMP project.
- In lieu of spoken comment, Wanda Culp, resident, submitted written comments in opposition to cruise restart to Alaska, specifically to Hoonah, Alaska.

[Clerk's Note: All written comments are combined and attached here as [Exhibit A.](#)]

8. CONSENT AGENDA

[Clerk's Note: Items on the Consent Agenda are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]

- 8a. Approval of the Minutes of the Special Meeting of June 3 and the Special Meeting of June 8, 2021.**
- 8b. Authorization for the Executive Director to Proceed with Construction of the Consolidated Rental Car Facility Camera Replacement Project Using Existing Job**

Order Contracts at Seattle-Tacoma International Airport for an Amount Not-to-Exceed \$1,511,000 of a Total Estimated Project Cost of \$2,231,000. (CIP #C800975)

Request document(s) included an [agenda memorandum](#) and [presentation slides](#).

- 8c. Authorization for the Executive Director to Execute a Change Order to Contract MC-0319302 AOA Perimeter Fence Line Standards Compliance to Add 103 Calendar Days to the Contract Duration to Reconcile the Contractual Completion Date to the Actual Completion Date. (CIP #C800842)**

Request document(s) included an [agenda memorandum](#).

- 8d. *[Clerk's Note: This item was removed from the Consent Agenda and addressed separately below.]***

- 8e. Authorization for the Executive Director to (1) execute a Tenant Reimbursement Agreement in the Amount of \$7,245,000 with Delta Air Lines Inc. for Both Design and Construction of a New Passenger Boarding Gate at Gate A12A at Seattle-Tacoma International Airport and (2) Expend \$2,093,000 of Non-tenant Reimbursement Port Costs Associated with this Project. The Total Project Cost is \$9,338,000. (CIP #C801160)**

Request document(s) included an [agenda memorandum](#) and [presentation slides](#).

**The motion for approval of consent agenda items 8a, 8b, 8c, and 8e carried by the following vote: In favor: Calkins, Cho, Felleman, Steinbrueck (4)
Opposed: (0)**

ITEMS REMOVED FROM THE CONSENT AGENDA

- 8d. Authorization for the Executive Director to Direct Staff to Award and Execute Major Construction Public Works Contract for MC-0320533 Pier 66 – Anthony's, Bell Harbor International Conference Center and Cruise Terminal Roof Upgrade with Best Contracting Services, Inc. for \$1,895,000 with a WMBE Commitment of 5 Percent. Authorization will Increase the Total Authorized Budget from \$2,209,000 to \$2,809,000. (CIP #C801103)**

Request document(s) included an [agenda memorandum](#) and [presentation slides](#).

Presenter(s):

Mian Rice, Diversity in Contracting

Clerk Hart read Item 8d into the record.

Executive Director Metruck introduced the item and presenters.

Commissioner Steinbrueck noted he pulled the item from the Consent Agenda to inquire regarding the WMBE goal of 5 percent; inquired regarding the number of low bidders; and requested a detailed explanation.

Discussion ensued regarding specific WMBE goals for construction and 'priority hire' applicable to project labor agreements, which the project does not have.

The motion, made by Commissioner Cho, carried by the following vote: In favor: Calkins, Cho, Felleman (3)

Opposed: (1) - Steinbrueck

9. **UNFINISHED BUSINESS** – None.

10. **NEW BUSINESS** – None.

11. **PRESENTATIONS AND STAFF REPORTS**

11a. Port of Seattle Fire Department 2020 Annual Report

Presentation document(s) included an [agenda memorandum](#) and [presentation slides](#).

Presenter(s):

Randy Krause, Fire Chief, Port of Seattle Fire Department

Commission Clerk Michelle Hart read Item 11a into the record.

Executive Director Metruck introduced the item and presenters.

Staff provided a presentation to the Commission addressing:

- the Fire Department's mission, responsibilities, and organizational chart;
- affiliations and partnerships;
- the department's long history of embracing diversity;
- recent promotions and awards;
- the 2021 – 2025 strategic plan;
- budget highlights;
- incident tracking – down 61.5 percent from 2019;
- response volume;
- mutual aid;
- special teams;
- continuous training;
- training in the year of Covid-19;
- Covid-19 response;
- Safety;
- the AED and first aid program;
- fire prevention activities;

- alarm management;
- plan review; and
- community involvement.

Members of the Commission and Chief Krause discussed:

- funding of the department exclusively with aviation funds;
- the reporting structure of the Chief;
- fire operations training;
- mutual aid outside of our area; and
- progress of the new station.

11b. 2021 Seattle Season Cruise Update

Presentation document(s) included an [agenda memorandum](#) and [presentation slides](#).

Presenter(s):

Stephanie Jones Stebbins, Managing Director, Maritime
Marie Ellingson, Cruise Operations and Business Development Manager, Cruise Services
Management

Commission Clerk Michelle Hart read Item 11b into the record.

Executive Director Metruck introduced the item and presenters.

Staff provided a presentation to the Commission addressing:

- preparing for a safe return and the strategy behind safe return;
- port agreements requiring definition of a cruise lines' local operations plan;
- input from public health agencies provided;
- terminal safety;
- implementation milestones for safe cruise;
- demand for Seattle to Alaska cruise;
- connecting with community partners;
- expanding communications;
- environmental priorities; and
- cruise economic impact loss in 2020.

Members of the Commission and staff discussed:

- the projected calls of port for the summer cruise season;
- community outreach and connecting with community partners;
- requirements regarding vaccinations for both passengers and cruise staff;
- vaccination status of cruise employees;
- protocols included in each agreement regarding safety measures required; and
- maintaining the number of port calls, with capacity increased due to the size of larger vessels.

12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

No closing comments were noted and no referrals to committees were made.

13. ADJOURNMENT

There was no further business and the meeting adjourned at 2:52 p.m.

Prepared:

Attest:

Michelle M. Hart, Commission Clerk

Sam H. Cho, Commission Secretary

Minutes approved: July 13, 2021.